

# CREDIT CARD INFO ONLINE

Instructions for registration of company credit cards (MasterCard Business) under one user access and login to the portal

1. Visit the M.M.Warburg & CO website at <u>https://www.mmwarburg.de/en</u>



2. Go to menu item "Information and services  $\rightarrow$  Services" and select the sixth sub item Client Cards and Credit Cards.

 $\overline{\mathcal{N}}$ M.M.WARBURG & CO Homepage > Information and services > Services > Client cards and credit cards Your contact CLIENT CARDS AND CREDIT CARDS Warburg Customer Service M.M.Warburg & CO With our Warburg card you can access cash anytime and anywhere. Pay for your purchases directly from your account. The Warburg Mastercard offers you all of the well-known advantages of a credit card that can be used worldwide. Phone +49 40 3282-2101 KUNDENSERVICE@MMWARBURG.COI The current Gesellschaft für Zahlungssysteme (GZS) exchange rates for your Mastercard and the registration link for the secure code can be found here. Application notes Mastercard<sup>®</sup> Identity Check™ + EXCHANGE RATE registration DOWNLOAD MASTERCARD® IDENTITY CHECK™ REGISTRATION Application notes for credit Credit card information online - short introduction card info DOWNLOAD From now on you can check your current credit card transactions online - fast and convenient. Furthermore you can find the account statements of the last 12 months and check the last three transactions using your mobile device (mobile phones, tablets) Confirmation of Insurance Cover Details for using the new service CONFIRMATION OF INSURANCE COVER MASTERCARD GOLD As a start, please register using the following link CONFIRMATION OF INSURANCE COVER MASTERCARD BUSINESS • REGISTRATION and find your individual password which is at least 8 characters and must contain 3 out of the 4 following types: capital letter, lowercase letter, numbers and special characters. You will recieve all necessary access data in the next few days by post. Please use your temporary user name and your activation code to

Scroll down until you reach the word **REGISTRATION** (in red typeface). You will find this under the header **De**tails for using the service.

> M.M.WARBURG & CO BANK

Details for using the service

As a start, please register using the following link

• REGISTRATION and find your individual password which is at least 8 characters and

must contain 3 out of the 4 following types: capital letter, lowercase letter, numbers and special characters. You will recieve all necessary access data in the next few days by post. Please use your temporary user name and your activation code to

+ LOG-IN

MENU

Now you can set a new user name and an individual password which you may use to log in from now on.

The mobile application may be reached through the following link

▶ MOBILE LOG-IN

You have problems using credit card information online? Then please write an e-mail to

KREDITKARTENINFO.ONLINE@FIRSTDATA.DE

First Data will be happy to assist you.

3. Clicking on this word will take you to the registration form for online credit card information.

#### Registration for credit card info online



#### Please complete the following form: (Fields marked with \* are mandatory)

Identification		
enter password *		
re-enter password *		
Attention: Please rememb credit card info online!	er your password for a later login into	
(If you forget your password question from the following (	, we will ask you for the password-question. Please choose a drop-down-box or write down your own in the second next field)	
password-question *	please select here!	
password-answer *		
personal data		
title *	Mrs. V	
name *	M.M.Warburg & CO	for example
surname *	(AG & Co.) KGaA	
address data		
Attention: the postal address has already been dispatche	s has to be identical to the one noted on the paper statement which d.	
Street, house number *		
ZIP-code *		
City *		
Country *	DE - Germany 🗸	
eMail *		
banking details		
sort code	20120100	
Please provide card ac bank below. The card a name.	count number(s), received from the above mentioned account(s) has/have to be registered under your own	
Card number *		Please login with the card number of the company master first
(Fields marked with * are mandat	ory)	of the company muster mst.
-		
	PREAT POLLETETOILT	

4. Enter your data here; then click on NEXT and after that click on the APPLY REGISTRATION button.

# Registration for credit card info online

# Please verify the entered data:



# Terms and conditions of the card issuer for credit card info online

I have acknowledged all terms and conditions of credit card info online and agree to them.



Please note: In order to read PDF files you require a PDF-reader, e.g. the Acrobat PDF reader.

APPLY REGISTRATION

► CHANGE

5. We will then send you a letter with your PIN by mail.

You can use this PIN to log on the M.M.Warburg & CO Bank website by clicking on LOG-IN (the next item below **REGISTRATION**).



You will then have to enter your mobile phone number to enable the mandatory two factor authentication. Thereafter you can use the Credit Card Info Online function. For subsequent sessions you will need your (new) user name, password, and mobile phone number.

- 6. After registration you will no longer receive monthly statements by mail but rather get them in PDF format online. Credit Card Info Online will automatically archive / save your statement for 12 months from the issue date. You may download and print out your statements for reference purposes.
- 7. By using the tab "Card accounts", further credit cards can be registered. For these credit cards, the individual transactions as well as the respective credit card statements are then provided in the Portal (e-Statement) of the company.

□ STATEMENTS □ TRANSACTIONS ■ CARDS □ SETTINGS □ NEWS

Edit ?							Correspond	ling Transactions
Card	Limit	Card Bal	ance	Requ	ested	Available	Amounts per	Online-Status
5232 17XX XXXX	EUR 5112,00	EUR	0,00	EUR	0,00	EUR 5112,00	14.08.2018	Activated
5232 42XX XXXX	EUR 5112,00	EUR	0,00	EUR	0,00	EUR 5112,00	22.08.2019	Activated
5232 42XX XXXX	EUR 5112,00	EUR 7	82,85	EUR	0,00	EUR 4329,15	11.05.2020	Activated
_								
		> REGI	STER A	DDITIO	NAL	ARD		

(Here you can register additional or replacement card accounts that were issued for your name.)

- 8. Credit Card Info Online and SMS@lert allow you to view your statements online and receive email or text notifications of transactions. To activate this function follow this procedure:
- 9. Go to the M.M.Warburg & CO Bank website at <u>https://www.mmwarburg.de/en</u> and click on Login Online Banking.



10. Click on the Cards rider,

STATEMENTS			■ NEWS	
Velcome		Û		
Current Inform	ation for Users of I	Kreditkarteninfo online	•	
			O deutsch () applich	Section Info
		• TO STATEMENTS		JE351011 1110

11. Edit the respective card,

	RANSACTIONS	CARDS	🗆 SET	TINGS		ws		
Registered Cards	a 1 to 1 of 1							
Edit ?							Correspond	ing Transactions
Card 🔥	Limit	Card Ba	lance	Requ	ested	Available	Amounts per	Online-Status
5123xxxxxxxx1234	EUR 3000,00	EUR	48,00	EUR	0,00	EUR 2952,00	13.01.2020	Activated

### 12. Select notification model,

□ STATEMENTS □ TRANSACTIONS ■ CARDS □ SETTINGS □ NEWS

Registration	
Edit ?	
Issuer	Address
2 Card number	
? Alias           5123xxxxxx1234	
? Notification Model for SMS@lert     No Notifications	

13. Enter channel, mobile phone number, or email address and your language of choice,

? Notification Model for SMS@lert
Standard 🗸
Authorisations above Euro 250, Authorisations from Internet, International Authorisations
<pre>?Channel SMS ✓</pre>
? Recipient
0049
?Language English ♥
► SAVE

Save to activate the service.

#### 14. For technical support by email contact kreditkarteninfo.online@firstdata.de

We have set up an email support service with our partner First Data to assist you with all technical issues concerning Credit Card Info Online. If you have forgotten you password or blocked it please use the Forgot Password process.

To change your mobile phone number you will need an mTAN that will still be sent to the old phone number. If you can no longer access your old mobile phone number please contact one of our advisors.

The email support service cannot answer any questions concerning transactions and statements or our product range. For such questions please write to the address on your statement directly or contact one of our advisors.